

**The Ohio State University
Freshman Seminar Program
Course Proposal**

Course Information.

1. Attach a sample syllabus that includes the following. (Sample syllabi can be found at <http://freshmanseminars.osu.edu>).
 - the course goals
 - a brief description of the content
 - the distribution of meeting times
 - a weekly topical outline
 - a listing of assignments
 - grade assessment information (A-E or S / U)
 - required textbooks and / or reading list
 - the academic misconduct and disability services statements (sample statements can be found at <http://artsandsciences.osu.edu/currofc/resources.cfm>)

2. Attach a brief biographical paragraph that includes the current research interests, teaching awards and honors, and undergraduate courses taught by the participating instructor(s). The paragraph will be included in materials for first-year students.

Frank Donoghue - English

Proposer's Name and Academic Unit

Frank Donoghue

Proposer's Signature

donoghue.1@osu.edu (614) 917-9624

Proposer's e-Mail Address Contact Phone Number

3/1/16

Submission Date

Dale Hodder

Signature Department Chair of Academic Unit

Please indicate the semester you would like to offer the seminar: AU' 16 SP' _____

This form and any attachments should be mailed to Freshman Seminar Program, 100 Denney Hall, 164 Annie & John Glenn Avenue, ATTN: Dawn Nolen or e-mailed to nolen.2@osu.edu. For additional information, please call 614/292-4680.

Freshman Seminar Program

Teaching Preference Questionnaire

Item 1: Preferred Teaching Day/Time

Session: Full Semester or 7-week session

Day(s) of Week: wednesday (1st choice) or Friday

Time: Between 12:40 and 2:10

We will do our best to offer your seminar during the day and time you prefer, but time preferences more specific than AM or PM may be difficult to accommodate.

Item 2: Room Preference

I will reserve a room in my department. YES NO

If YES, Room/Building:

Reserve a room for me from the University classroom pool. YES NO

My preferred building/area of campus is: Denney or nearby

My classroom needs are: AV Equipment

We will do our best to find a space that matches your needs, but rooms cannot be guaranteed due to high demand on the classroom pool, especially for rooms with technology.

Item 3: Textbook Orders: If you will be using a textbook, please fill out the following information

Author:

Title:

Publisher:

Place of Publication:

ISBN:

None

Item 4: Payment

\$3,000 for teaching the seminar and an additional \$1,000 for course development if this is a new seminar. Funds may be added monthly to your paycheck or deposited tax free to a university research account (not a development account). Please indicate how you would like to receive your stipend:

Paycheck (complete the Supplemental Compensation form that will be sent to you) YES NO

Research account: YES NO

If Yes, list Fiscal Officer (first name, name.#)