

From: [Vankeerbergen, Bernadette](#)
To: [Kurtz, Marcus](#)
Cc: [Kline, Susan](#); [Haddad, Deborah](#); [Meltz, Richard](#)
Subject: International Studies 3450 and 4700
Date: Thursday, September 5, 2019 11:59:00 AM
Attachments: [image001.png](#)

Dear Marcus,

On Friday, August 30, the Social and Behavioral Sciences Panel of the ASCC reviewed proposals to offer distance learning versions of International Studies 3450 and 4700.

The Panel unanimously approved both requests with a few suggestions (for when the courses are taught):

International Studies 3450

- Lock & Key assignments: Add time for the paper to be due (since the paper is submitted online).
- In-person syllabus: Suggestion to remove the list of “ideas of things to add” on p. 1. (These appear to be personal notes/reminders from the faculty member.)

International Studies 4700

- Online syllabus:
 - Include full references for the books.
 - P. 4 “Assignment information”: Remove references to quarter & “take-home” final—since a fully online course would not have a take-home final. Notice that the same “quarter” reference is in the in-person syllabus as well.
 - P. 6: There is a reference to midterms and final exams, but these are not listed on p. 3. The statement that there are weekly quizzes without points attached contradicts the information on p. 3 that online quizzes on reading assignments count for 100 points.
 - Is the final exam mentioned on p. 11 the same as the final paper listed on p. 3?

Both course requests will now be advanced to OAA & OUR.

Should you have any questions, do not hesitate to contact Susan Kline, faculty Chair of the SBS Panel (cc’d here), or me.

Best,
Bernadette

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